

The screenshot shows the HarvardGMAS homepage with the following callouts:

- 1a**: HarvardGMAS logo
- 1b**: User profile: Spielberg, Steven
- 1c**: Search for projects
- 1d**: projects
- 1e**: people
- 1f**: organizations
- 1g**: receipts
- 1h**: reporting
- 1i**: receivables
- 1j**: to-do's
- 1k**: documents
- 1**: Main navigation bar
- 2**: News section
- 3**: Recently viewed projects table
- 4a**: Search button
- 4b**: Fund only checkbox
- 4c**: Advanced project search
- 5**: Create an initial proposal button
- 6**: Requests in Process
- 7**: S2S Submissions
- 8**: Sponsor Notices
- 9**: Standing Teams
- 10**: Letter of Credit
- 11**: Search S2S opportunities
- 12**: Copyright notice

| Project ID | Title | Principal Investigator | Sponsor |
|------------|--------------------------------------|------------------------|--|
| 7894561-01 | Indiana Jones and the Temple of Doom | Ford, Harrison | Regents of the University of California - Davis |
| 1234567-01 | Saving Private Ryan | Damon, Matt | Netherlands Cancer Institute |
| 6543210-01 | Catch Me If You Can | DiCaprio, Leonardo | Foundation of the American Institute for Conservation of Historic and Artistic Works |
| 9876543-01 | Jurassic Park | Dern, Laura | National Commission for Scientific and Technological Research in Chile |
| 8765432-01 | The Color Purple | Goldberg, Whoopi | Greater New York Academy of Prosthodontics |

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The screen you are on is : SCR0270GMASHomePage Privacy Statement

*please note that not all homepage features will appear for all GMAS User Roles.

- The **Global navigation bar** appears at the top of all view screens:
 - Go to the GMAS Homepage
 - Go to your person profile
 - Search for your projects here or in #4
 - Search for person profiles
 - Search for sponsors, subcontractors or Harvard department profiles
 - Search for non-federal checks and wires received by the University
 - Go to CREW
 - Search for non-federal income expected by the University*
 - Go to your GMAS to-dos
 - Go to your clipboard. Send an email from your Harvard email to gmastdoc@camail.harvard.edu and the email, along with any attachments, appear in your clipboard
 - Go to grants on which you play a specific role. Selecting a grant from your portfolio navigates to the segment homepage. Principal Investigators will find all their active and pending segments here
- News** includes information about upcoming releases, important system issues that may arise, etc.
- Recently viewed projects:**
 - Configure your homepage to show the last 5, 10, 15, or 20 projects viewed
 - Select the title to go to the segment

- Search for projects** provides similar features as 1c:
 - Enter search criteria and select the search button. GMAS searches for projects where the project number, PI name, project tub, project org, fund number, project title, or sponsor name meet the search criteria
 - Check Fund only to search just fund numbers
 - Use Advance project search to narrow your search focus even more. For example the option to search just for ARRA funds is provided in advance search
- Create a new project (initial request)*
- See proposals and internal requests in process
- See proposals submitted to Grants.gov via GMAS
- See Sponsor Notices received by Harvard but not yet awarded.
- Search standing teams
- Used by the OSP Cash Team to aid in the Letter of Credit drawdown process (please note this is only visible to certain central users)
- Search Grants.gov opportunities
- Open an email to the GMAS Help Desk.

Grants administrators spend most of their time in a project segment which is also referred to as the GRANT, AWARD, or FUND. Search in 1c or 4 to find and navigate to segments. After navigating to a segment it will appear in #3.

*Proposals are known as Requests in GMAS. Go to **Requests in Process**, #6, to navigate to proposals not yet submitted to the sponsor. For submitted proposals go to the **Segment Homepage** and select **Requests**.*