

GMAS/Research Administration Portal Integrations Annual MFTRP Attestation

Grants Management Application Suite (GMAS)

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Introduction

All research team members with active HUIDs who are considered covered individuals (senior/key personnel or investigator) on all projects in GMAS that are pending and active will receive an initial request to complete their MFTRP attestation in the Research Administration Portal. Once a covered individual attests, they will be required to recomplete Harvard's MFTRP attestation every year that they continue to play a role as a covered individual on pending and active projects in GMAS.

Pre-requisites

It is assumed that the reader understands the basic functionality and terminology of GMAS, as well as a basic understanding of research team management within GMAS. If there is not currently an understanding of research team management, please consult the [Research team](#) materials first.

FAQs

What does the MFTRP acronym mean and what is the definition?

MFTRP stands for Malign Foreign Talent Recruitment Program. The definition of a Malign Foreign Talent Recruitment Program, along with other helpful content about MFTRP, can be found in the [Policy on Participation in Foreign Talent Recruitment Programs](#) section of the Office of the Vice Provost for Research (OVPR) website.

Where will I see the annual MFTRP status in GMAS?

The annual MFTRP attestation status will be visible in all locations where approvals display in GMAS (approval screens and approval panels).

I just added a covered individual to the research team, and I see their annual MFTRP as "Pending". What does that mean?

The annual MFTRP attestation status will show as Pending when the individual is listed as a covered individual in GMAS but GMAS has not received a status for the covered individual from the Research Administration Portal yet. The Research Administration Portal checks GMAS for new researcher information every 30 minutes and GMAS checks for new attestation statuses from the Research Administration Portal every 10 minutes.

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A covered individual showed MFTRP as "Done" last week, now they show "Pending". What does that mean?

The annual MFTRP attestation status will show as Pending when the individual is listed as a covered individual in GMAS and their last attestation was more than one year ago. The individual needs to attest annually to update the status shown in GMAS.

What does an "In review" annual MFTRP status mean?

Covered individuals who show an annual MFTRP status of In review have disclosed in a way that requires additional assistance from their local MFTRP representative.

What does a "Done" annual MFTRP status mean?

Covered individuals who show an annual MFTRP status of Done have complied with the Policy on Participation in Foreign Talent Recruitment Programs which requires that the covered individual attest that they are not party to a Malign Foreign Talent Recruitment Program every 12 months while they are actively listed on GMAS segment research teams as covered individuals.

What does a "N/A" annual MFTRP status mean?

Covered individuals who do not have a HUID can be marked in the RA Portal as Not Required to attest. They will show an annual MFTRP status of N/A in GMAS.

When will covered individuals receive a notification that they need to attest?

Information about who is a new covered individual is ordinarily retrieved by the Research Administration Portal every 30 minutes. Once the Research Administration Portal receives the information, the system will determine if the individual needs to be notified to complete Harvard's annual MFTRP attestation. The covered individual will be sent an email notifying them of the policy and the requirement to complete the attestation:

- If they have never completed Harvard's annual MFTRP attestation.
- If they have completed Harvard's annual MFTRP attestation, but it was completed more than 12 months ago.

If the covered individual has completed Harvard's annual MFTRP attestation in the past 12 months or if there is an attestation currently in review, they will not receive a notification to attest again from the Research Administration Portal.

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Who notifies the covered individuals they have a Harvard annual MFTRP attestation to complete?

The Research Administration Portal will send notifications to covered individuals within Harvard who are required to complete Harvard's annual MFTRP attestation. The covered individual will receive an email from research_adminportal_help@harvard.edu with a link to the [Policy on Participation in Foreign Talent Recruitment Program](#) and a link to [complete the attestation in the Research Administration Portal](#).

There is a discrepancy between what is in GMAS and what is in the Research Administration Portal. What do I do?

The Annual MFTRP status is updated in GMAS every ten minutes. If you believe the Harvard annual MFTRP attestation status was updated longer than ten minutes ago, and is not correctly displayed in GMAS, please reach out to contactgmas@harvard.edu. The GMAS help desk can help to confirm whether the status is mapped properly in GMAS or not.

Who do I contact to escalate getting a status updated to Done?

If you need help to escalate getting the Harvard annual MFTRP attestation to Done, please contact the covered individual directly or contact your school's MFTRP representative. GMAS will have a Send reminder button on the approvals screen next to MFTRP attestation status records that are pending for active HUID Harvard covered individuals. Selecting this button will open an email window with the covered individual's email in the To line and links to where the individual can attest in the body of the email.

Approvals

[Related links](#) [Info](#) [Update OAIR status](#)

Research team member	Requirement	Status	
Approvals 0 apply 10 do not apply Edit +			
Attestations and trainings 2 total 2 needed 0 done -			
Attestations			
Chris	Malign Foreign Talent Recruitment Program Attestation	Pending	Send reminder
Trainings			
Chris	Research Security Training	Needed	

Those with a "Department administrator" role in GMAS can also notify their researcher directly from the Research Administration Portal. For information about how to "Manage my Researchers" and define who is listed as your researcher in the Research Administration Portal, reference [User Guide for Grant Managers](#).

Covered individuals in GMAS linked to non-HUID records (records created by a GMAS user not affiliated with HR) or inactive HUID records will not have the "Send reminder" button next to their pending MFTRP attestation. Instead, local MFTRP representatives must assist in the recording of these attestation statuses.

If a non-HUID record also corresponds to an individual with an existing HUID record, central office members can perform a merge and delete action to consolidate the two records. This ensures that all GMAS projects correctly list the individual under the

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proper HUID record. For detailed instructions on merging and deleting person profiles, refer to the [Merging Person Profiles Job Aid](#).

Where does the Harvard annual MFTRP attestation get completed?

The Harvard annual MFTRP attestation is completed in the Research Administration Portal. Anyone who wants to complete the attestation can do so by visiting the following link which will direct the individual to the location in the Research Administration Portal where an attestation can be completed at any time:

<https://adminportal.research.harvard.edu/portal/f?p=100:800>. An individual does not need to wait for an email from the Research Administration Portal to proactively attest before becoming a covered individual on a GMAS segment research team.

Annual MFTRP Visibility in GMAS

The annual MFTRP attestation status will appear in all locations where approvals are visible in GMAS (approval screens and approval panels). MFTRP attestation status will also appear for the New PI on Change PI requests.

Annual MFTRP Statuses in GMAS

Status	Description
Pending	GMAS has not received a status for the covered individual from the Research Administration Portal yet. This could also indicate the attestor has requested assistance prior to disclosing.
In review	The covered individual has disclosed in a way that requires additional assistance from their local MFTRP representative.
Done	The covered individual has completed Harvard's annual MFTRP attestation requirement.
N/A	The non-HUID covered individual has been marked as not needing to attest in the Research Administration Portal yet.

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GMAS and Research Administration Portal Interface Timings

- The Research Administration Portal ordinarily checks GMAS for new covered individuals every 30 minutes.
- GMAS checks the Research Administration Portal for annual MFTRP status updates every 10 minutes.

Glossary

- Covered individual: A GMAS research team member flagged as key personnel or investigator
- GMAS: Grants Management Application Suite
- MFTRP: Malign Foreign Talent Recruitment Program

Helpful Links

- [All documents related to the Policy on Participation in Foreign Talent Recruitment Programs on the OVPR website](#)
 - [Research Administration Portal Support Site](#) (refer to the “MFTRP Attestation User Guide”)
- [Whitehouse.gov Foreign Talent Recruitment Program Guidelines](#)
- [Research team related job aids and guidance](#)

System Links

- [Research Administration Portal](#)
- [Grants Management Application Suite \(GMAS\)](#)

Documentation updates tracker

Update date	Description of updates
4/9/2025	Updated to reflect changes implemented in the May 2025 GMAS release. <ul style="list-style-type: none">• New status of N/A• Pending status when attestation is greater than a year old

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11/18/2024	Updated to reflect changes implemented in the December 2024 GMAS release. <ul style="list-style-type: none">• Moved Annual MFTRP Attestation statuses to approval screen and approvals panel.• Sharing of non-HUID and inactive HUID records and Annual MFTRP Attestation statuses between GMAS and Research Administration Portal.
8/30/2024	Updated to add the new “In review” status information and to migrate the job aid into the new template.
5/10/2024	New job aid in support of system enhancements related to the new University-Wide annual MFTRP policy.